



COMMISSION REGULAR MEETING AGENDA

January 9, 2018

To be held at Pier 69 – 2711 Alaskan Way, Seattle, Washington

ORDER OF BUSINESS

► 12:00 noon – PUBLIC SESSION

1. **CALL TO ORDER** and *Pledge of Allegiance in the Atrium at Pier 69.*
2. **EXECUTIVE SESSION** – *No executive session is planned at this time in the meeting, but one may be held later in the meeting if necessary, pursuant to RCW 42.30.110.*

The Commission will immediately advance to the order of –

SPECIAL ORDERS

7a. Oaths of Office for Commissioners Bowman, Calkins, and Steinbrueck. **(no enclosure)**

Immediately following the swearing-in of newly elected commissioners, the commission will stand in recess for a brief reception.

► *After the reception, the regular meeting will reconvene in Commission Chambers.*

3. **APPROVAL OF THE AGENDA** *(At this time, commissioners may reorder, add, or remove items from the agenda)*
4. **EXECUTIVE DIRECTOR'S REPORT**
5. **PUBLIC COMMENT** – Comment procedures may be found online at www.portseattle.org/About/Commission/Procedures
6. *(The unanimous consent calendar will be considered following special orders, below)*
7. **SPECIAL ORDERS**
 - 7b. Motion to waive the bylaws provision requiring election of officers at the first meeting of the year and to elect officers instead at the second meeting of January 2018. **(no enclosure)**
6. **UNANIMOUS CONSENT CALENDAR** *(Consent calendar items are adopted by one motion without discussion.)*
 - 6a. Authorization for the Executive Director to execute two indefinite delivery, indefinite quantity contracts for technology contractors as needed to support systems, projects, and services for a total amount not to exceed \$3,000,000, with a contract ordering period not to exceed five years. There is no funding request associated with this authorization. **(memo enclosed)**
 - 6b. Authorization for the Executive Director to: execute a Tenant Reimbursement Agreement with Delta Air Lines, Inc. for \$975,000 of this total under the Airport's AV-2 Policy for the design and construction of a project to prepare for occupancy approximately 4,000 square feet of office space in the main terminal at Seattle-Tacoma International Airport and \$221,000 for non-tenant reimbursement Port costs associated with this project. This request seeks a single Commission authorization to reimburse Delta for design and construction and for non-tenant reimbursement costs associated with the project, a total of \$1,196,000 (CIP #C800883). **(memo enclosed)**
 - 6c. Authorization for the Executive Director to: (1) proceed with design and construction of the Zone 3 Common Use Ticket Counter project at Seattle-Tacoma International Airport; (2) execute a contract to purchase common use equipment; and (3) use Port crews to complete the project. This single authorization is for a total cost of \$1,700,000 (CIP #C800925). **(memo and presentation enclosed)**
 - 6d. Authorization for the Executive Director to execute Change Order No. 10 to Contract MC-0318277, Baggage Optimization Project - Phase 1 at Seattle-Tacoma International Airport, to add \$357,263 to the contract. No additional funding or contract time is requested. **(memo enclosed)**
 - 6e. Authorization for the Executive Director to (1) prepare design and construction bid documents for the Chiller Panel Upgrade Project at Seattle-Tacoma International Airport and (2) advertise and award a major works construction contract to replace chiller control panels in the Airport's Central Mechanical Plant. The amount of this request is \$850,000 for a total estimated project cost of \$900,000. **(memo enclosed)**

Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development.

Strategic Objectives: ♦ Position the Puget Sound region as a premier international logistics hub ♦ Advance this region as a leading tourism destination and business gateway ♦ Use our influence as an institution to promote small business growth and workforce development ♦ Be the greenest and most energy efficient port in North America

6. UNANIMOUS CONSENT CALENDAR (continued)

- 6f. Authorization for the Executive Director to purchase a catch-basin cleaning truck to replace an existing truck for an amount not to exceed \$450,000. ([memo](#) and [financial analysis](#) enclosed)

8. AUTHORIZATIONS and FINAL ACTIONS

- 8a. Motion of the Port of Seattle Commission to develop a comprehensive Port of Seattle Human Trafficking strategy. ([motion](#) enclosed)
- 8b. [Removed from Agenda]
- 8c. Authorization for the Executive Director to execute the first amendment to the ground lease with Duke's Shilshole Bay Chowder House, LLC to change the following: (1) to increase the square footage of the original ground lease by 1,522 square feet for a total of 8,022 square feet; (2) to increase the monthly rent during the Construction Phase from \$2,605.00 to \$3,216.00 and during the Post-Construction Phase from \$10,420.00 to \$12,864.00; and (3) to change the commencement date of the Construction Phase from June 1, 2018, to August 1, 2018, and commencement of Post-Construction Phase from June 1, 2019, to August 1, 2019. ([memo](#), [presentation](#), [draft lease](#), and [copy of original lease](#) enclosed)
- 8d. Approval of the Port's 2018 federal policy priorities and for staff to engage with federal officials in support of these priorities. ([memo](#), [presentation](#), [2017 Federal Maritime Agenda](#), and [2017 Federal Aviation Agenda](#) enclosed)
- 8e. Introduction of Resolution No. 3743, a Resolution of the Port Commission of the Port of Seattle, authorizing the Executive Director to sell and convey Port personal property in 2018 in accordance with RCW 53.08.090 with a value not greater than \$19,000. ([memo](#) and [draft resolution](#) enclosed)
- 8f. Adoption of Resolution No. 3737, a Resolution of the Port of Seattle Commission establishing a Diversity in Contracting Policy Directive to increase women and minority business opportunities and to repeal Resolutions No. 3506 and No. 3618. ([memo](#), [resolution](#), and [WMBE dashboard](#) enclosed)

9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS

- 9a. Baggage Optimization Project Update. ([memo](#) and [presentation](#) enclosed)

10. QUESTIONS on REFERRAL to COMMITTEE**11. ADJOURNMENT**